



PARISH OF **CADDO**

ANNUAL REPORT

2023



Jeff Everson
Commission Clerk
Michelle Nations
Asst. Commission Clerk
Ashlyn King
Administrative Specialist

ABOUT YOUR COMMISSION

The Caddo Parish Commission is the governing authority for the Parish of Caddo and is a political subdivision of the State of Louisiana. The Commission consists of 12 members called Commissioners who are elected to four-year terms from single member districts.

The Commission, under the provisions of Louisiana Revised Statutes 33:1271-1285, enacts ordinances, sets policy and establishes programs in such fields as criminal and juvenile justice, highways and streets, sanitation, planning and zoning, public health and welfare, libraries, culture and recreational facilities, economic development and general administrative services.

The Commission was established December 10, 1984 after voter approval of the Home Rule Charter for Caddo Parish on April 7, 1984. The Commission replaced the Caddo Parish Police Jury which was established January 18, 1838. Under the Home Rule

Charter form of government, an elected Commission serves as the legislative branch and the Parish Administrator is the Chief Executive Officer.

Although the Caddo Parish Commission holds a membership in the Louisiana Police Jury Association, Caddo Parish is among a few parishes that operates under the “commission-administrator” form of government. The Commission’s other memberships include the National Association of Counties, the Government Finance Officers Association, the Black Caucus of the State Police Jury and the National Association of Black County Officials.

The Commission currently meets in regular session on the Thursday following the first and third Tuesday of each month. The Commission meets in work session on the Monday prior to the Thursday regular sessions.

How Your PARISH COMMISSION Works

- 1 When your parish staff or commissioners discover problems or receive complaints from citizens, a step-by-step process goes into effect immediately.
- 2 The problem or need is identified.
- 3 The problem is “staffed” by the Parish Administration.
- 4 If the Administrative Staff concludes that legislation is required, the issue is presented to the 12-member Parish Commission, which meets on the first and third Thursday of each month.
- 5 Commissioners, who meet in public session, seek public input on the problem or need. The Commission votes to decide on the problem or need.
- 6 The Commission refers its decision to the Parish Administrator for implementation.

Contacting The Commission

The Caddo Parish Commission values open and transparent communication with its constituents.

To find your Commission district and/or contact your commissioner, please visit www.caddo.gov and click on Parish Government > Parish Commission for district information and a list of Commissioner contact information.



2023

CADDO PARISH ANNUAL REPORT

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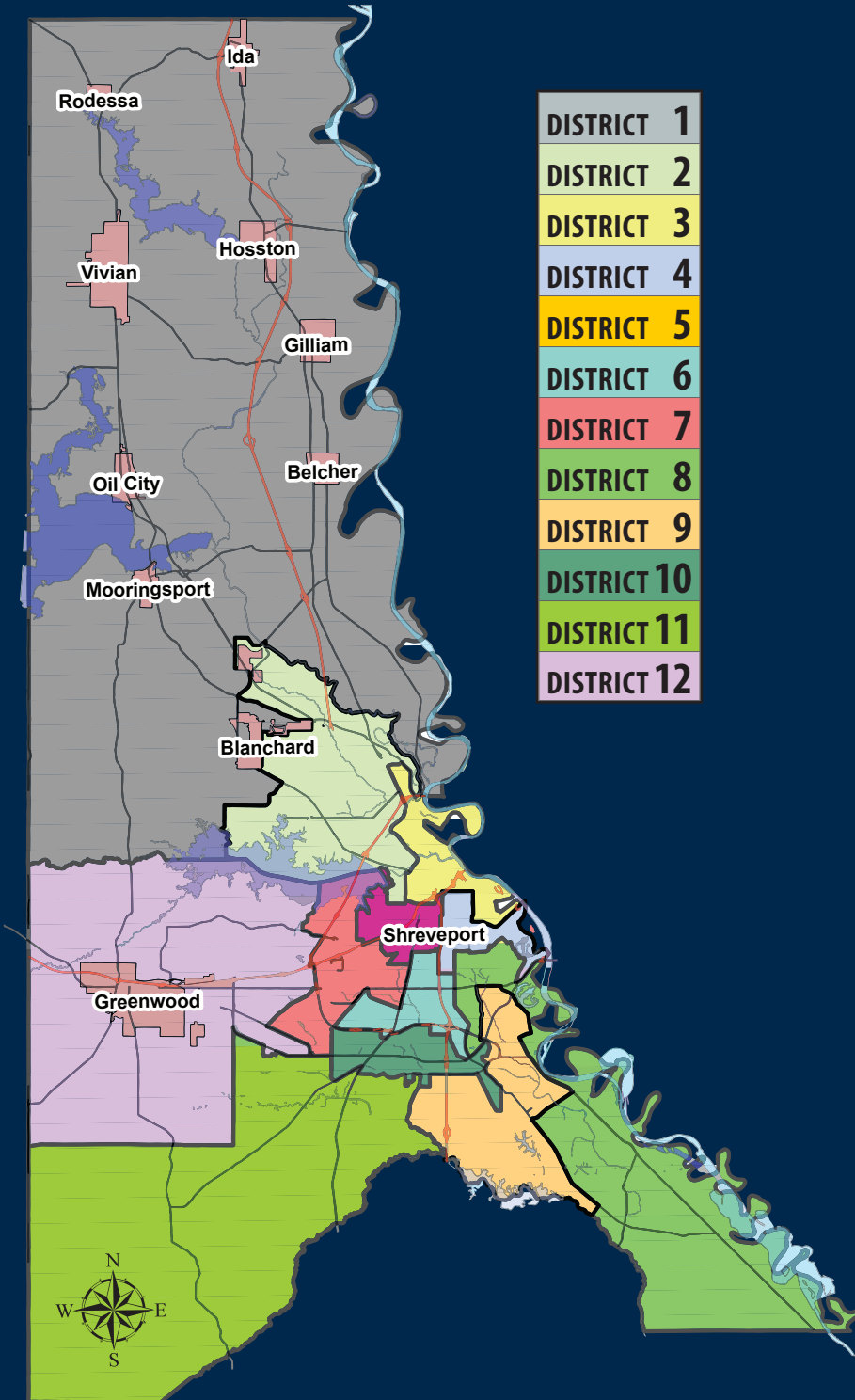
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DISTRICT MAP



SOURCE:
Caddo Parish Commission | Public Works Department
505 Travis St. | Shreveport, La 71101 | (318) 226-6930

For more information on your District, please visit www.Caddo.gov

The Parish of Caddo makes no claims to the accuracy of data depicted on this map.



COMMISSION PRESIDENT'S MESSAGE



It has indeed been my honor to serve the citizens of Caddo Parish as Caddo Commission President for 2023.

The Parish, like most governmental agencies across the nation, continues to stay abreast of economic challenges and rising costs while simultaneously seeking new and innovative ways to provide services and enhance the quality of life in our community.

Despite these challenges, the Parish has continued to be focused on a level of service provision that the citizens of Caddo Parish have come to expect. We remain committed to enhancing the quality of life for our residents while being good stewards of your taxpayer dollars.

The Parish of Caddo and the Caddo Parish Commission are dedicated to service provision to our Parish in the most cost effective, efficient ways possible. I consider it a sincere pleasure to have been able to serve you, our citizens of Caddo Parish.

I would also like to thank our Parish of Caddo employees and my colleagues on the Caddo Commission for their teamwork and dedication to our community. Caddo Parish is a great place to work, live and raise a family, and the Caddo Parish Commission will continue to place serving our citizens and ensuring quality of life as our top priorities.

Sincerely,

Roy Burrell
2023 Commission President

Noteworthy accomplishments in 2023 include:

- **Emergency Rental Assistance Program (ERAP):** The Parish continued the ERAP program and distributed an additional \$8.6 million dollars in funding to Caddo Parish landlords, tenants and utility providers.
- **Walter B. Jacobs Rehabilitation Project:** Approved by Caddo Parish citizens in late 2022, groundbreaking and construction of the new nature center began in 2023. The facility will be a state-of-the-art center that is expected to serve approximately 80K plus visitors each year and bring innovation and education facility to Caddo Parish at no new or increased costs to our citizens. Estimated completion of the facility is Fall 2025.
- **Community Partnerships:** The Caddo Commission continues to invest in area agencies non-profits to provide additional resources to the citizens of Caddo Parish and our community. In 2023, the Caddo Parish Commission allocated over \$1.1 million dollars in funding to these organizations.

PARISH ADMINISTRATOR'S MESSAGE



Welcome to the 2023 Annual Report for the Parish of Caddo. It is with great excitement and gratitude that I provide you with a snapshot of the work that Caddo Parish has accomplished in 2023 on behalf of its citizens. This annual report highlights

what we have been able to accomplish together over the past year, a reflection of Caddo Parish in action.

New Leader – A big highlight for me is the Caddo Parish Commission entrusting me with the responsibility of serving as the Caddo Parish Administrator and CEO. Thank you to the Caddo Parish Commission and the citizens and employees of Caddo Parish for all your support as I transitioned into my new role.

Parish Services – Caddo Parish's workforce completed thousands of work orders to maintain the Parish's roads, parks, buildings, infrastructure, and animal and mosquito control. From providing residents with 18 household trash disposal sites to maintaining over 1,100 acres of park and recreational space, the parish is committed to maintaining the service that our citizens have come to expect and deserve.

New Nature Center – Completed design of the new state-of-the-art nature center at the Walter B. Jacobs Nature Park. Caddo Parish hosted community meetings to allow citizens to provide valuable feedback on the proposed design.

Financial Achievement – The Parish ended the year with \$190.3 million in fund reserves, with the General Fund Budget, the Parish's chief operating fund, comprising \$19.7 million of this amount. The Reserve Trust Fund, the Parish's rainy-day fund, had \$34.3 million. Caddo Parish consistently monitors our fund balances to prepare for what the future may hold.

Economic Activity – SLB established operations at the old GM plant. The \$18.5 million project is expected to create nearly

600 jobs. Prolec/GE announced it will invest up to \$28.5 million to expand its Caddo Parish facility to manufacture electrical transformers used in wind farms and solar parks.

Other Stellar Accomplishments:

- Received the Government Finance Officers Association's Distinguished Budget Presentation Award for 2022
- Received the Government Finance Officers Association's Certificate of Achievement Award for Excellence in Financial Reporting for 2022

Challenges – While Caddo Parish is financially stable, we are not immune to challenges. Juvenile Services continues to operate at a deficit. Overcrowding at the Caddo Correctional Center (CCC) has strained the Detention Facilities budget. We are working collaboratively with the leaders in the criminal justice community to address the urgency of CCC's overcrowding.

Caddo Parish has many accomplishments to celebrate and many things to work towards for the future. As we go into another year, the Administration and the Caddo Parish Commission will continue to work hard on issues that impact the community and our citizens. We are engaged with our other governmental partners in seeking solutions and additional resources to enhance all aspects of Caddo Parish.

I encourage you to visit our website at www.caddo.gov for more information on the services Caddo Parish provides and to report a concern you would like addressed. Do not forget to also engage with us on Facebook and Twitter for important updates and information!

As Caddo Parish's Administrator and CEO, I look forward to our continued collaboration as we work to build a better Caddo Parish. In the meantime, I invite you to review this annual report to learn more about our achievements this past year. All that we accomplished, we accomplished together. Thank you for another great year and the continued opportunity to serve this great community!

Sincerely,

Erica R. Bryant
Administrator & CEO

2023 CADDO PARISH COMMISSION



Todd Hopkins



Lyndon B. Johnson



Steven Jackson

District 1

Alcohol Beverage, Appropriations, Audit and Finance, Code Enforcement/Property Standards, Long Range Planning, Natural Resources

District 2

Alcoholic Beverage, ARPA, Audit and Finance, Economic Development, Long Range Planning, Personnel Policies and Procedures, Property Standards

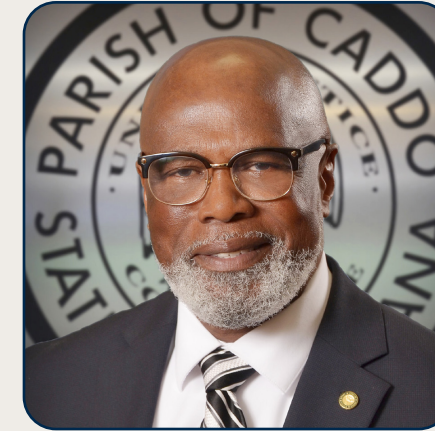
District 3

ARPA, Appropriations, Audit/Finance, Code Enforcement/Property Standards, Juvenile Justice, Long Range Planning, Public Safety Ad Hoc, Personnel Policies and Procedures

2023 CADDO PARISH COMMISSION



Stormy Gage-Watts
Parliamentarian



Ronald Cothran



John E. Atkins

District 7

ARPA, Appropriations, Audit/Finance, Economic Development, Juvenile Justice, Long Range Planning, Natural Resources, Personnel Policies and Procedures, Public Safety Ad Hoc

District 8

Alcohol Beverage, ARPA, Animal Services, Audit/Finance, Code Enforcement/Property Standards, Economic Development, Juvenile Justice, Public Safety Ad Hoc, Veterans Affairs

District 9

ARPA, Appropriations, Audit/Finance, Commission Clerk/Administrator Evaluation, Economic Development, Natural Resources, Personnel Policies and Procedures, Veterans Affairs, Gov't Plaza Joint Cmte, Public Safety Ad Hoc



John-Paul Young
Vice-President



Roy Burrell
President



Steffon D. Jones

District 4

Animal Services, Code Enforcement/Property Standards, Commission Clerk/Administrator Evaluation, Economic Development, Gov't Plaza Joint Cmte, Juvenile Justice, Long Range Planning, Natural Resources, Personnel Policies and Procedures, Public Safety Ad Hoc

District 5

Ex-Officio on all committees

District 6

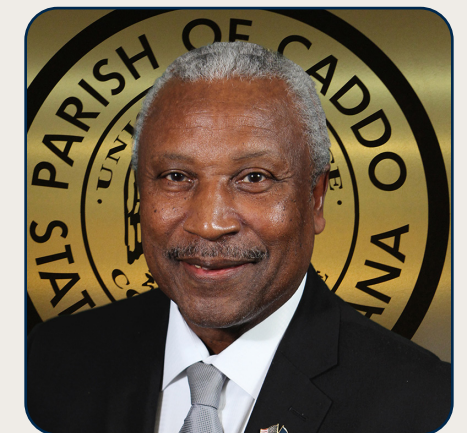
Animal Services, Appropriations, Code Enforcement/Property Standards, Economic Development, Juvenile Justice, Natural Resources, Veterans Affairs



Mario Chavez



Ed Lazarus



Ken Epperson, Sr.

District 10

Animal Services, Audit/Finance, Economic Development, Juvenile Justice, Long Range Planning, Veterans Affairs, Public Safety Ad Hoc

District 11

Alcohol Beverage, Audit/Finance, Code Enforcement/Property Standards, Natural Resources, Personnel Policies and Procedures, Veterans Affairs, Public Safety Ad Hoc

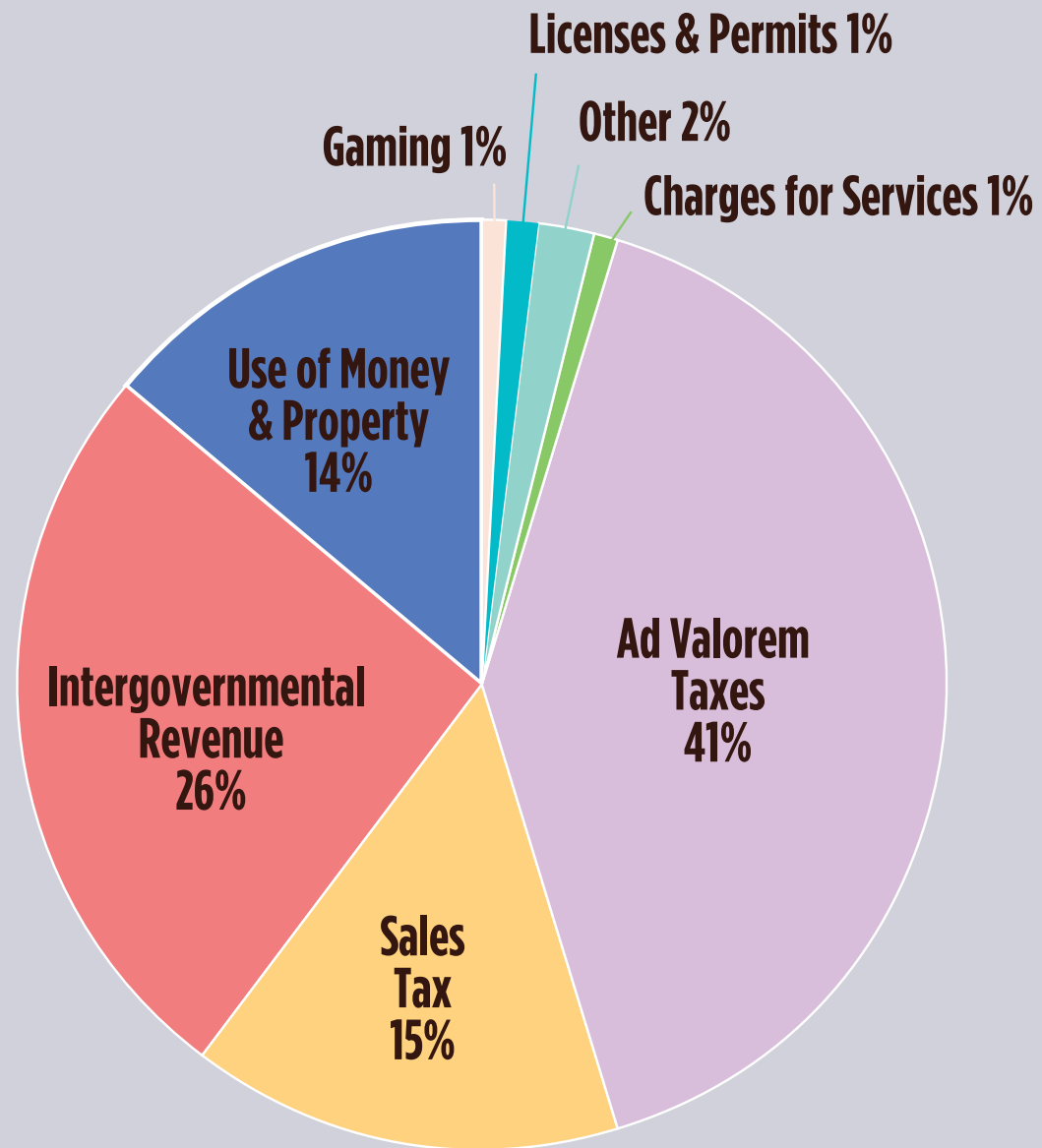
District 12

Alcohol Beverage, Animal Services, Code Enforcement/Property Standards, Natural Resources, Personnel Policies and Procedures, Veterans Affairs, Public Safety Ad Hoc

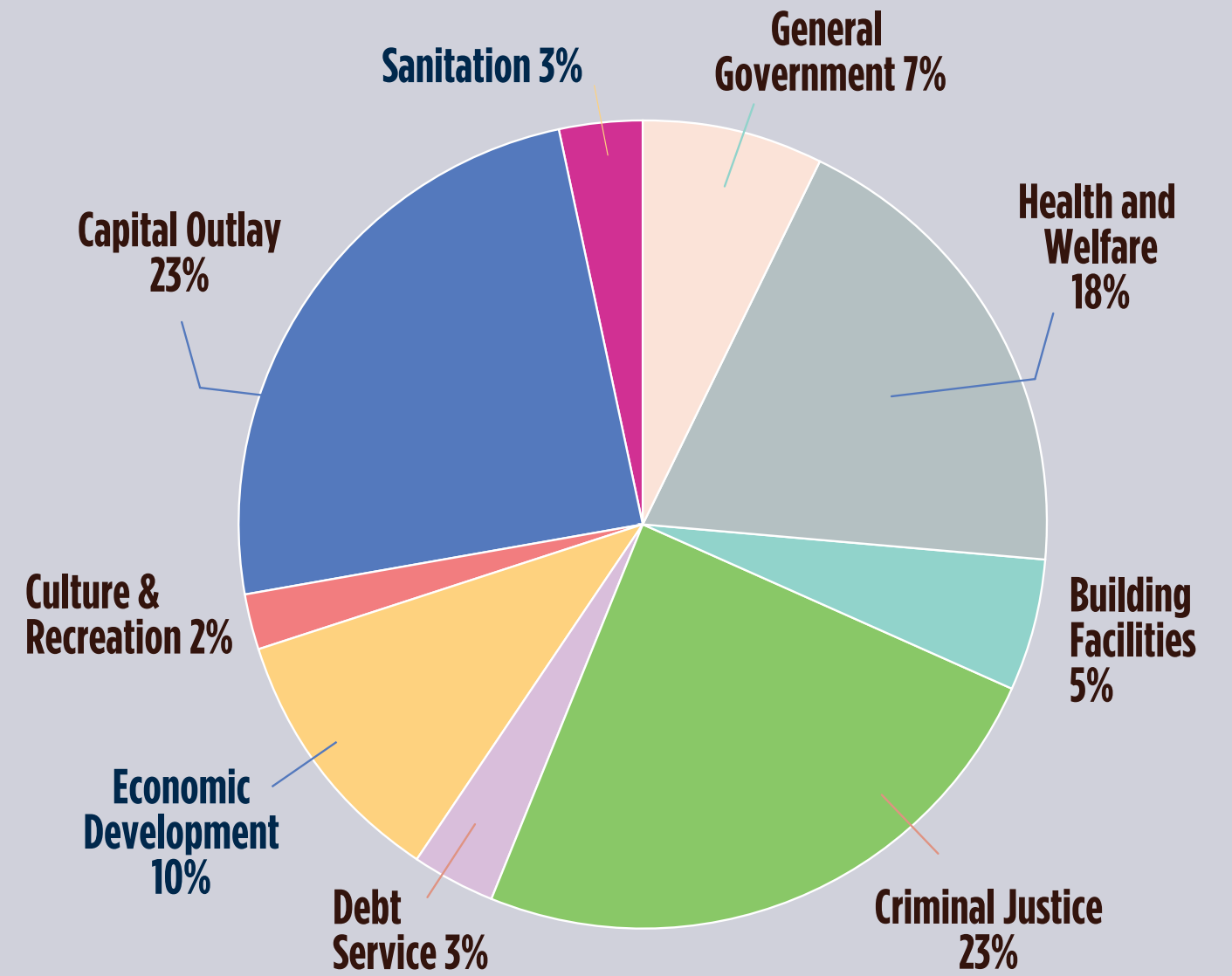
2023 REVENUE AND EXPENSES



WHERE THE MONEY COMES FROM



WHERE THE MONEY GOES



ANIMAL SERVICES AND MOSQUITO CONTROL



Mosquito Control



2023 DEPARTMENT HIGHLIGHTS

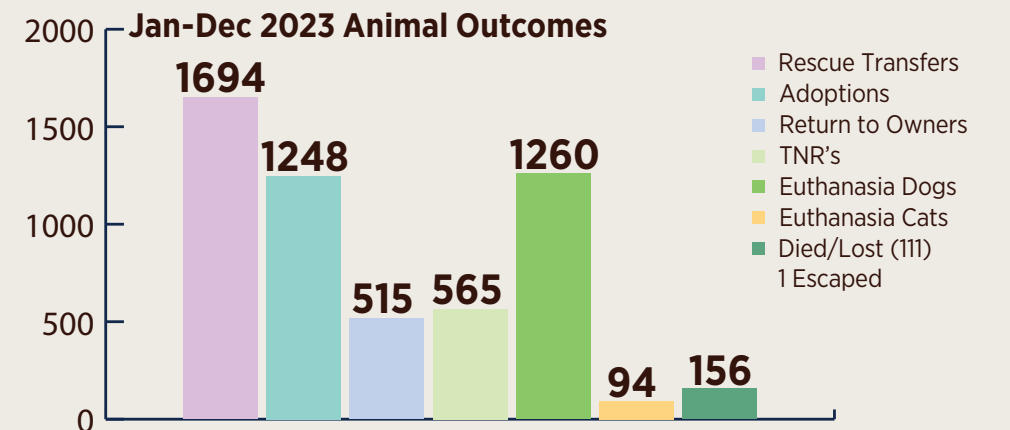
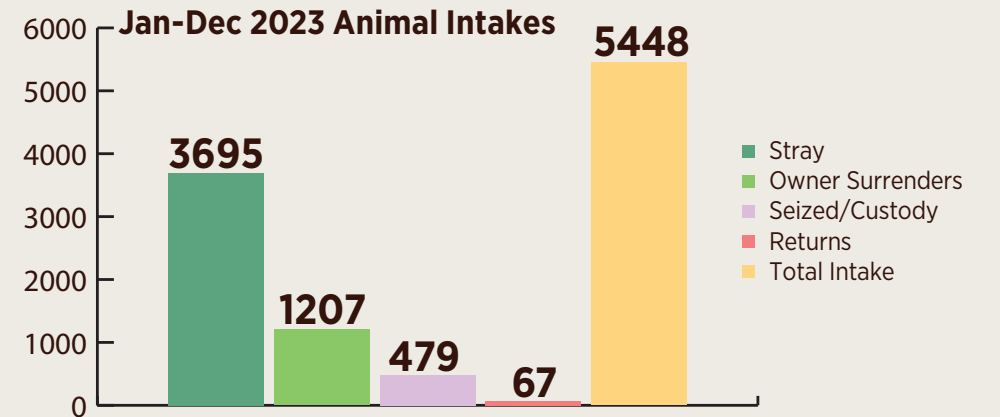
- 1 Investigated and responded to over 14,500 citizen complaints to include stray animals at large, cruelty investigations, injured animals and wildlife complaints
- 2 Completed over 898 spay and neuter surgeries as of August 2023, projecting 1,550 surgeries performed by the end of the year 2023
- 3 Received a \$25,000 grant from Petco for the Caddo Parish Heartworm Program consisting of a Heartworm Disease Management Project with Melarsomine Injections
- 4 Teamed up with NBC Universal Local and successfully adopted out 22 animals during their annual Clear the Shelter campaign. Transports of animals are still ongoing with a high volume of success rates.
- 5 Maintained a vast network of rescue groups to help decrease the amount of euthanized animals
- 6 Successfully passed the annual Louisiana Department of Agriculture and Forestry inspection with a 100% score
- 7 Continued training for and use of X-Caliber Tranquilizer Rifle and X-2 Tranquilizer Pistol, using chemicals to facilitate the capture of dangerous and vicious animals in the field for the safety of Caddo Parish citizens
- 8 Assisted Shreveport Police Department, Property Standards, and Code Enforcement in Operation T-Bone sweeps
- 9 New HVAC system installed to improve airflow and create a healthier environment for animals and humans in order to help reduce the spread of diseases



Caddo Parish Animal Shelter

2023 SHELTER STATISTICS

The Annual Live Release Rate does not include 269 owner/guardian requested euthanasia which was unhealthy & untreatable and 80 kittens, 7 cats, 38 puppies, 28 dogs that died while in shelter care, 1 cat and 2 dogs escaped resulting in an 79% LRR. (5487-425=5062, 3977/5062=78.5%LRR)





FACILITIES AND MAINTENANCE

2023 DEPARTMENT HIGHLIGHTS

- 1 Completed the Electrical/HVAC upgrades at Caddo Parish Animal Services
- 2 Completed the renovations on the 2nd & 3rd floor of the Francis Bickham Building
- 3 Completed the Upgrade of the Access Card system at Caddo Correctional Center
- 4 Completed the Renovation of the District Attorney's Lobby/Entrance area
- 5 Completed the replacement of the roof at the LSU Extension office
- 6 Began design on the New Walter Jacobs Nature Park Complex
- 7 Completed the retrofit on Air Handlers #160/#170 at the Caddo Courthouse which serve the Clerk of Court area
- 8 Completed the Upgrade of the HVAC system at the Juvenile Justice Complex



DEPARTMENT OF FINANCE



2023 DEPARTMENT HIGHLIGHTS

- 1 Rated by Standard and Poor's with an investment grade bond rating of AA+
- 2 Earned the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award
- 3 Earned the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2022 Comprehensive Annual Financial Report
- 4 Continued the Emergency Rental Assistance Program (ERAP) and distributed an additional \$86 million in ERAP funds to Caddo Parish landlords, tenants, and utility providers
- 5 Maintained relationships with suppliers by engaging them through various communication channels to help ensure the best possible service & prompt delivery by the supplier
- 6 Monitored supplier contracts for accuracy and performance through quarterly reports, to ensure goods and services conform to the contract requirements
- 7 Received approval for additional grant funding to add one additional full-time counselor position to handle the increased case load at the Adult Drug Court



Finance Retreat





DEPARTMENT OF HUMAN RESOURCES

2023 DEPARTMENT HIGHLIGHTS

- 1 Monitored safety protocols to mitigate exposure of communicable diseases to ensure a safe workplace for employees and visitors
- 2 Implemented the use of a public sector job site to recruit qualified applicants who have public sector experience or are looking to join the government workforce
- 3 Implemented the use of E-Verify, the Internet-based system that compares information entered by an employer from an employee's Form I-9, Employment Eligibility Verification, to records available to the US Department of Homeland Security and the Social Security Administration to confirm employment eligibility
- 4 Revised the Human Resources Operational Procedures in the areas of recruitment & selection, onboarding/offboarding and payroll processes
- 5 Promoted the Parish of Caddo Wellness Program through onsite wellness clinics to include Influenza Immunization, Vital Health Cardiovascular Screenings and the Employee Assistance Program resulting in 168 participants utilizing the programs
- 6 Employed 54 high school and college students in the Summer Youth Worker Program in a variety of positions throughout Caddo Parish



DEPARTMENT OF JUVENILE SERVICES



2023 DEPARTMENT HIGHLIGHTS

- 1 Detention Center population has remained below the capacity of 24 without compromising public safety
- 2 The Parish of Caddo, City of Shreveport, Caddo School System and Caddo District Attorney's Office and Caddo Sheriffs' Office have joined together to form a Joint Advisory Committee on Community Safety to collaborate on crime suppression, intervention and prevention
- 3 Partnered with regional school systems, churches and civic groups for human trafficking awareness, prevention and intervention, to train several thousand local professionals and citizens
- 4 Juvenile Services has partnered with Volunteers for Youth Justice, the City of Shreveport and the Caddo School System to open a one-stop-shop for Juvenile Justice, The Harbor Under one roof, dozens of agencies serving youth and families will collaborate to bring services to families in a more efficient manner
- 5 Through collaboration with law enforcement, aided in the confiscation of 36 illegal guns from juveniles making for a total of 111 guns taken from juveniles since 2022



Caddo Parish Juvenile Detention Center

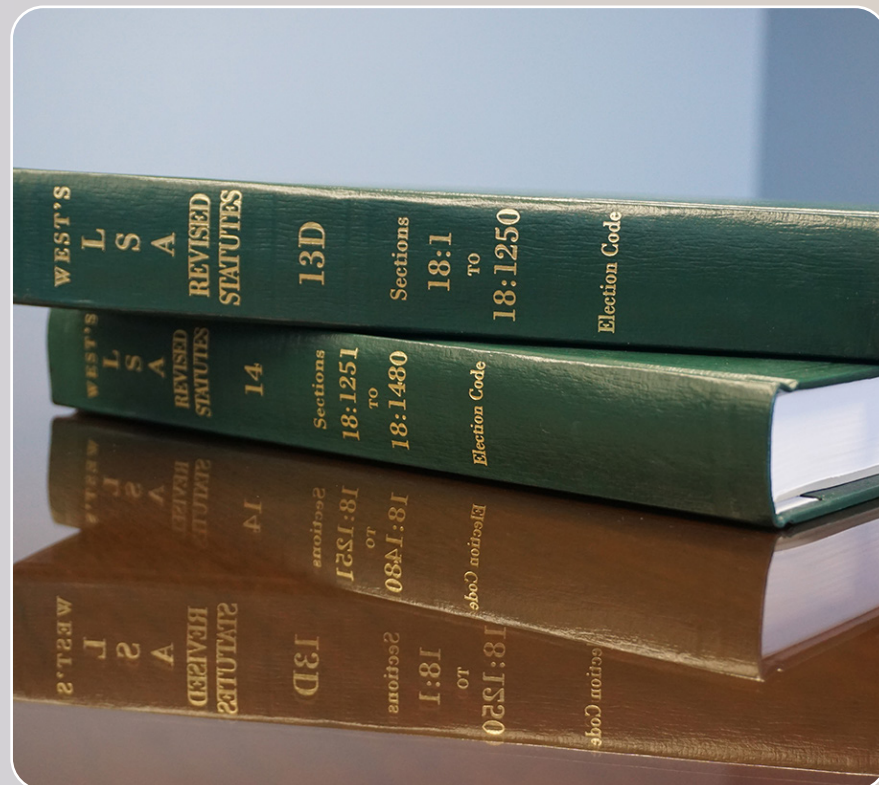




PARISH ATTORNEY'S OFFICE

2023 DEPARTMENT HIGHLIGHTS

- 1 Drafted and finalized approximately sixty-six (66) ordinances and resolutions for the Caddo Parish Commission, the Parish Administration, and other departments and agencies of the Parish of Caddo
- 2 Drafted and finalized over one hundred and fifty-six (156) contracts, amendments to contracts, hold harmless agreements, intergovernmental agreements, cooperative endeavor agreements, and leases on behalf of the Parish of Caddo
- 3 Additionally, approximately fifty-six (56) non-governmental organization agreements were drafted and finalized concerning the Parish's riverboat and economic development funding. Also, conducted in depth review of applications and reports throughout the year
- 4 Continued to vigorously defend the Parish in all pending litigation matters
- 5 Brought the removal of the Confederate monument in front of the Parish Courthouse to a successful conclusion



PARKS AND RECREATION



2023 DEPARTMENT HIGHLIGHTS

- 1 Numerous park upgrades at Bessie Smith, Greenbrook, Robert G Lawton, Jr, Hannah's Park, Earl G Williamson, Noah Tyson, PBS Pinchback, Eddie D Jones and Keithville Community Parks to include restroom and playground equipment upgrades, new walking tracks, basketball courts, walking tracks and more
- 2 Partnered with the Town on Greenwood, Vivian and the Village of Ida to complete upgrades to park sites, including playground equipment and ballfields
- 3 Completed and submitted Commission for Accreditation of Parks and Recreation Agencies (CAPRA) self-assessment report
- 4 Completed Parks Comprehensive Master and Strategic Plan
- 5 Awarded \$50,000 from the Major League Baseball (MLB) Youth Development Foundation (YDF) Seed funding for new synthetic grass baseball infield surface at PBS Pinchback Park
- 6 Hosted numerous recreational and athletic



Archery Students



Mickey Joseph Football Camp



DEPARTMENT OF PUBLIC WORKS

WWW.CADDO.GOV



2023 DEPARTMENT HIGHLIGHTS

- 1 Road Treatment Program treated 46 roads totaling 429 miles; Road Striping (47 miles)
- 2 Harts Island Rd, Glen Lane, Parkway Dr, and Alaska Lane drainage improvements
- 3 Roy Road, and East Kings Highway widening of road for safety
- 4 Bridge replacement design completed for Mooringsport Latex Road, and Keith Road
- 5 Bridge replacement construction completed for Blanchard Latex Rd (2 ea.), and Keatchie Marshal Rd
- 6 By recycling scrap metal and used appliances, the Solid Waste Department has brought in \$108,24560 in extra revenue; through recycling 219.45 tons of paper, generating \$1,09725 in additional revenue, thus saving the Parish more than \$8,95575 in landfill tipping fees
- 7 Through the Parish Work Release Program, Solid Waste Department collected litter and trash pick-up along 192.50 miles of road and removed 68,180 pounds of trash. This program has significantly contributed to the "Keep Louisiana State Clean" Initiative
- 8 Solid Waste Department collected, transported, and disposed of approximately 17,176 tons of solid waste from eighteen (18) compactor sites
- 9 Installed, fabricated, or replaced over 1,200 traffic, notification, or other agency signs
- 10 Acquired 2 dump truck mounted snow removal plows



Road Treatment Program



CADDO PARISH DEPARTMENTS

- Administration226-6900
- Animal Services & Mosquito Control226-6624
- Facilities & Maintenance .. 226-6899
- FINANCE/HR**
- Accounting 226-6920
- Purchasing 226-6903
- Human Resources226-6906
- Information Systems 226-6601
- Juvenile Services 226-6772
- Parish Attorney226-6947
- Parks & Recreation212-0221

PUBLIC WORKS

- Administrative Offices226-6931
- Springridge Highway Department925-9558
- Vivian Highway Department375-2464

AGENCY PARTNERS

- Caddo Parish Clerk of Court226-6780
- Caddo Parish Coroner's Office226-6881

- Caddo Parish District Attorney 226-6960
- Caddo Parish District Court 226-6821
- Caddo Parish Extension Office 226-6805
- Caddo Parish Health Unit .226-5222
- Caddo Parish Registrar of Voters Office226-6891
- Caddo Parish Sheriff's Office 681-0687
- Caddo Parish Assessor's Office226-6711

SOCIAL MEDIA

Facebook

Parish of Caddo
facebook.com/parishofcaddo

Animal Services/Mosquito Control
facebook.com/CaddoASMC

Caddo Parks and Recreation
facebook.com/CaddoParks

YouTube

Parish of Caddo
youtube.com/@parishofcaddoIS